## (HC Minutes continued from page 13...)

WHEREAS, it's essential for precincts to have functioning voting equipment so that voters are able to cast their ballot on equipment that is secure, accessible, accurate, and reliable; and

WHEREAS, Minnesota's 90th Legislature authorized \$7 million for the Voting Equipment Grant Account to assist counties, cities, towns, and school districts with the purchase of voting equipment; and

WHEREAS, to receive funding from the Voting Equipment Grant Account, counties must submit an application to the Minnesota Secretary of State before December 15, 2017; now, therefore,

BE IT RESOLVED, Hubbard County approves its application for funding from the Voting Equipment Grant; and

BE IT FURTHER RESOLVED, the County certifies that any funds awarded from the Voting Equipment Grant will be used only to purchase assistive voting technology, an electronic roster system, an electronic voting system, any individual component of an electronic voting system, or any other equipment or technology approved by the Secretary of State.

Coordinator: On motion of Mr. Johannsen, seconded by Mr. Smith and carried unanimously, the following 2018 Committee List was approved, as reviewed:

proveu, as revieweu.	
COMMITTEE	COMMITTEE MEMBERS
AIRPORT ZONING BOARD	
(M.S. §360.063, Subd. 3)	Nick Randall
	Coordinator
AIS Advisory Team Resolution # 09201603	County Board Chairman
nesolution # 09201003	Ed Becker, District 1
	Janine Weideman, District 2
	Ernie Dennis, District 3
	Tim Johnson, District 4
	Mike Kovacavitch, District 5
E	invironmental Services Officer
	AIS Program Coordinator
AMC AG & RURAL DEVELOPMENT	Cal Johannsen
AMC BROADBAND AMC DELEGATES	Charlene Christenson
(AMC By-Laws)	Social Services Director
(rime by Lawe)	Vern Massie
	Cal Johannsen
	Ed Smith
	Public Works Coordinator
	Dan Stacey
	Charlene Christenson
	Coordinator
AMC ENVIRONMENT AND NR POLI AMC GENERAL GOVERNMENT	CY COMM. Vern Massie Charlene Christenson
AMC HEALTH & HUMAN SERVICES	
AMC INDIAN AFFAIRS	Dan Stacev
AMC PUBLIC SAFETY POLICY CON	
AMC TRANSPORTATION	Ed Smith
APPEAL COMMITTEE/NOXIOUS WE	EEDS Dale Steevens
(M.S. §18.83, Subd. 3(2))	Cal Johannsen
BENEFITS COMMITTEE	
(County Established - 1990) Note: Name changed from Insurance	a Committee to Bonefit Com
mittee 07/05/00 by Board Action Sherif	f or designated representative
	Carter, alternate
	ters 320 (ESO, LD and P & R)
	Coordinator
	HR Director
	epherd – AFSME (courthouse)
	amsters 320 (Social Services)
Lorretta	A Mattson, Payroll Coordinator Charlene Christenson
Vicki Manners Teams	sters 320 (LEC, Non-licensed)
	eamsters 320 (LEC, Licensed)
	than Anstine – Local 49 (Hwy)
	(Hwy), alternate Eric Hadrava
Michelle Witt - Tea	amsters 320 (Social Services)
	Ed Smith
	– Local 49 (SW)
	Kurt Hansen - HLC
CHILD PROTECTION MULTIDISCIPI	Denise Schwartz - HLC
M.S. §626.558 (2 YEAR TERM)	
	Guardian Ad Litem (12/31/19)
	n, Sheriff's Office – (12/31/19)
Jonathan Frieden, County Attorney Office (12/31/19)	
	Community Health (12/31/19)
Sabin Rasmus, PR	Police Department (12/31/19)
Earl Robinson, Leech Lake Tril	bal Social Services (12/31/19)
	Co. Social Sanciona (12/21/10)

Shaun Dean, Hub. Co. Social Services (12/31/19) Dr. Jane Churchill, St. Joseph's Hospital (12/31/19) Tabatha Schacht, Probation (12/31/19)

HERITAGE CAMPUS BOARD(County Established, 2001) 3 year terms Charlene Christenson (01/01/19) Cal Johannsen (01/01/20) HLC CONSTRUCTION COMMITTEE Cal Johannsen Charlene Christenson HIGHWAYS (M.S. §163.02 requires Board action, does not require establishment of a committee) Ed Smith Cal Johannsen Vern Massie David Olsonawski Dan Stacey Charlene Christenson HISTORICAL SOCIETY (County Established) Vern Massie Charlene Christenson, alternate HOUSING REDEVELOPMENT AUTHORITY (HRA) (Established 1996 - M.S. § 469.006) Terms set by statute - 5 years (Bd membership corrected to be 5 by Bd res 01061504 per MS §469.006 & HRA By-Laws) (HRA annual mtg - 4th Tuesday of April) Kathy Grell, District 1 (12/31/2021) Kathy Henry, District 2 (12/31/22) Rosy Hjermstad, District 3 (12/31/18) Craig Mackey, District 4 (12/31/19) Daryl Bessler, District 5 (12/31/20) Charlene Christenson, County Board Representative HUBBARD COUNTY REGIONAL ECONOMIC DEVELOPMENT COMMISSION (HREDC) Ed Smith Charlene Christenson HUBBARD IN PREVENTION (HIP) Bd action 12/19/12 Dan Stacey KITCHIGAMI LIBRARY BOARD Ed Smith Dan Stacev. alternate ISD #309 Outdoor Classroom Master Plan Steering Committee Charlene Christenson LABOR NEGOTIATING COMMITTEE -SOCIAL SERVICES (County Established) Dan Stacey Ed Smith Social Services Director Coordinator LABOR NEGOTIATING COMMITTEE -TRANSFER STATION Charlene Christenson (County Established) Ed Smith Solid Waste Officer Coordinator LABOR NEGOTIATING COMMITTEE -LAW ENFORCEMENT CENTER Licensed & Non-Licensed Union Groups Cal Johannsen (County Established) Charlene Christenson Sheriff Coordinator LABOR NEGOTIATING COMMITTEE -HIGHWAY DEPARTMENT (County Established) Dan Stacey Cal Johannsen County Highway Engineer Coordinator LABOR NEGOTIATING COMMITTEE -ESO, Land Department, & P/R PERSONNEL (County Established) Vern Massie Dan Stacey Land Commissioner Environmental Services Officer Coordinator LABOR NEGOTIATING COMMITTEE - AFSCME (County Established) Vern Massie

HRDC TRANSPORTATION ADVISORY COMMITTEE

Ed Smith

David Olsonawski

LAND CLASSIFICATION COMMITTEE (M.S. §92.34) County Board Chairman

LAW LIBRARY BOARD (M.S. §134A.03)

Jonathan Frieden, Co. Atty Appt. Sara Swanson, Co. Atty. Appt. Robert Tiffany, Chief Judge Appointment ountv Board Charlene Christens

Ed Smith Eric Buitenwerf Cory Aukes Coordinator

Sandy Rittgers Land Surveyor

	Charlona Christonson Altorna
REGIONAL ADVISORY COMM	Charlene Christenson, Alterna /ITTEE (RAC)
	Emergency Management Offic
	Chief Deputy Sheriff, alterna
SAFETY COMMITTEE	Vern Mass
(County Established - 1989)	Bobby Wilki
Public	c Works Coordinator or his designed
	Kurt Hansen or his designed
Manin Vr	Coordinat
	edenburg, Local 49 Hwy Union Re Sheriff – Chief Deputy, /
	Emergency Management Offic
	y Torvinen, Local 320 SS Union Re
	ocal 320 NR, PZ & P & R Union Re
	Manners, Local 320 LEC Union Re Local 49 Transfer Station Union Re
, -	Jed Nordin, Solid Waste Offic
	Kay Rave, Auditor/Treasur
	HR Direct
SOCIAL SERVICES ADVISOR	Y COMMITTEE Cal Johannse
	Dan Stac
SOIL & WATER CONSERVATION	ON DISTRICT (SWCD)
(County Established)	Ed Smi
SOLID WASTE ADVISORY CC	
TECHNOLOGY COMMITTEE	Dan Stac
(County Established - 1997)	
Note: E-911 Committee respor	nsibilities included in the Tech Cor
ttee per 12/07/00 board action)	
	County Board, VICE Cha Public Works Coordinat
	GIS Technician, Kevin Trapp
Data Pro	cessing Coordinator, Sandy Rittge
Northwor	TH Consulting – Tom Hanking
	ods Computer Service – Deb Freu C Representative, Sheriff's Design
	SS Representative, Deb Vizec
	Assessor, Ginger Woodru
<b>F</b> errizonmo	County Coordinat
Environme	ntal Services Officer, Eric Buitenwe Recorder, Nicole Lue
	Auditor/Treasurer or designe
TRANSPORTATION ADVISOR	RY COMMITTEE
(In connection with Social Serv	ices as long as transportation is pr
led - committee is necessary)	Deb Vizec City of Park Rapids Representation
	Consumer Representati
	Ed Sm
	DAC Direct
WATER MANAGEMENT TASK	Mike Juneau, Transit Coordinat
(THREE (3) YEAR TERMS)	FURUE
(Recommended by BWSR)	Julie Kingsley, LWP Coordinat
2/31/20)	
-	, Resort Tourism (12/31/1
	Twp Officer Assn. (12/31/1 Chad Severts, BWS
E	ric Thorson, DNR Wildlife (12/31/2
Calu	b Shavlik, DNR Fisheries (12/31/2
	Mississippi River, MPCA (12/31/2
	Wing Watershed), MPCA (12/31/2 Public Works Coordinator, (12/31/2
	tural Resource Conservation Servi
Chris	Parthum, MN Department of Hea
	arrin Hoverson, MN DNR Hydrolog
	Ed Smith, County Board (12/31/1 Marvel Havnes, Bealtor (12/31/1
	Marvel Haynes, Realtor (12/31/1 Land Commissioner (12/31/1
E	ric Buitenwerf, ES Officer (12/31/2
	Small Municipal Rep. (12/31/1
Dean Christoffers	son, Large Municipal Rep. (12/31/1
	Lynn Goodrich, COLA (12/31/1 Duane Splittstoesser, Ag (12/31/1
В	obert Isles - SWCD Supr. (12/31/1
	Sally Shearer, Extension (12/31/2
	, Logger (12/31/2
	ittilson, At-Large Resident (12/31/1
WAYSIDE REST COMMITTEE	Ed Sm Recreation Supervisor Greg Hens
Parke &	
Parks &	
WELLHEAD PROTECTION CO	Auditor/Treasu
	Auditor/Treasur

Chemical Dependency Counselor (12/31/19) Deb Vizecky. Hub. Co. Social Services (12/31/19) Justin Domogalla, Park Rapids Ministerial (12/31/19) Headwater Intervention Sexual Assault Program of Beltrami/Clearwater/Hubbard County Jessica Burkhamer, MH Professional Joleen DeLaHunt, Park Rapids School Principal Brian Michaelson, Nevis School Principal Kim Goodwin, Laporte Principal Jill Dickinson, Community Education , Fatherhood Project In-Home/Parenting CLASSIFICATION COMMITTEE (County Established - pending outside services rendered) Pending outside services rendered. Cal Johannsen Kurt Hansen Coordinator **HR** Director David Olsonawski Charlene Christenson COURTHOUSE SECURITY COMMITTEE County Attorney County Board Chair County Sheriff Court Administrator **HR** Director Courthouse Manager Representative - N Lueth CRIMINAL JUSTICE WORKGROUP Cal Johannsen DEPARTMENT MANAGERS County Board Chair Second Board Member to be determined monthly DEPARTMENT OF NATURAL RESOURCES TRAILS COMMITTEE Heartland Trail) Ed Smith Charlene Christenson EMERGENCY MANAGEMENT PLANNING COMMITTEE Vern Massie **Emergency Management Officer** Sheriff EXTENSION (M.S. §38.36, Subd. 1) (3 year term) , District 1 (12/31/20) Anthony Carter, District 2, (12/31/20) Joyce Krueger, District 3, (12/31/18) Eva Pohl, District 4, (12/31/20) Ivy Knoshaug, District 5, (12/31/19) Paul Johanning, At Large, (12/31/18) Dan Stacey Cal Johannsen Vern Massie Alternate Auditor/Treasurer FAIR BOARD Cal Johannsen Vern Massie, alternate FEMA CONSTRUCTION COMMITTEE Cal Johannsen (Bd approval, 01/01/16) Dan Stacey FOSSTON ADVISORY COMMITTEE Charlene Christenson FRIENDS OF HERITAGE (County Established) Charlene Christenson GOVERNMENT FUEL FACILITY - JOINT POWERS BOARD County Board Chairman (County Established, 1997) County Engineer GOVERNMENT SERVICES CENTER CONSTRUCTION COMMIT-TFF Board Chair Board Vice Chair HEADWATERS NUTRITION PROJECT BOARD Deb Vizecky HEADWATERS REGIONAL DEVELOPMENT COMMISSION (HRDC) Cal Johannsen

Maria Pretzer MAHUBE-OTWA (Bv-Laws) Ed Smith Charlene Christenson, alternate MENTAL HEALTH ADVISORY COUNCIL (M.S. §245.4875) Betty Klicker (12/31/20) 3 Year Term Tom LaFleur (12/31/18) Heidi Brown (12/31/19) Shawn Anderson, Mental Health Provider Representative (12/31/18) Deb Vizecky (12/31/18) Shaun Dean, Social Service Supervisor (12/31/18) Vacant (12/31/18) MINNESOTA COUNTIES COMPUTER COOPERATIVE (MCCC) Ginger Woodrum, Delegate (By-Laws) Sandy Rittgers, Alternate MINNESOTA COUNTIES INTERGOVERNMENTAL TRUST (MCIT) VOTING DELEGATES Charlene Christenson, Delegate Coordinator, Alternate MISSISSIPPI HEADWATERS BOARD (MHB) (By-Laws) MS §103F.361-377 Cal Johannsen Dan Stacey, alternate NORTH COUNTRY COMMUNITY HEALTH BOARD (3 YEAR TERM) Deb Vizecky (12/31/18 - completed 1st term) Cal Johannsen (12/31/20 - 3rd term) Dan Stacey, alternate NORTH COUNTRY COMMUNITY HEALTH SERVICES (CHS) AD-VISORY COMMITTEE Helene Kahlstorf (12/31/19 - 8th term) (2 YEAR TERM) Deb Vizecky (12/31/19 - 2nd term) NW MN REGIONAL RADIO BOARD Cal Johannsen Dan Stacey, alternate NORTHWESTERN MINNESOTA JUVENILE CENTER (FOUR YEAR APPOINTMENT) (Joint Powers Agreement) Dan Stacey (12/31/20) Cal Johannsen (12/31/21) ONE WATERSHED/ONE PLAN PLANNING COMMITTEE Ed Smith Eric Buitenwerf PARKS AND RECREATION (Co Established) Randy Avenson, District 3 Deb Manz, District 5 Cal Johannsen, Co. Board Representative Russ Johnsrud, District 1 Land Commissioner Maurice Spangler, District 2 Duane Splittstoesser, District 4 Tim Humphrey, At Large Guy Reich, At Large PLANNING COMMISSION/BOARD OF ADJUSTMENT (FOUR YEAR TERM at conclusion of initial term) Ken Grob, Dist. 1 (12/31/19) (M.S. §394, Ordinance 17) Mark Peterson, Dist. 2 (12/31/21) Tom Krueger, Dist. 3 (12/31/19) Tim Johnson, Dist. 4 (12/31/21) Ted VanKempen, Dist. 5 (12/31/19) County Board Vice Chairman (Ex-officio PC member) PRIME HEALTH BOARD Charlene Christenson (Board Action 6/20/17) Dan Stacey, alternate PRIME WEST HEALTH PLAN JOINT POWERS BOARD **Charlene Christenson** Dan Stacey **REGION II AREA COUNCIL ON AGING (& Nutrition)** Including subgroup Land of Dancing Sky (Board action 08/06/03) Vern Massie

Coordinator, Debbie Thompson provided an itemization of action items to be completed before the end of 2017 for the review and preparation of the Board. No action was taken at this time.

Environmental Services Officer

County Attorney: On motion of Mr. Johannsen, seconded by Mr. Stacey and carried unanimously, the three party purchase of service (POS) contract between MCAPS User Group, MCCC and STI was approved, as recommended by the County Attorney and the signature by the Chairman was authorized.

County Attorney, Jonathan Frieden provided Opioid litigation information to the Board. Discussion followed. No action was taken at this

Committee Reports: Information was provided regarding the following meetings attended by Commissioners: Ojibwe Language meeting; Branding meeting; Trails meeting; Resiliency Training; Kitchigami Regional Library Board; HIP; Mississippi Headwaters Board; and Technology Committee. No action required.

Coordinator: On motion of Ms. Christenson, seconded by Mr. Stacey and carried unanimously, the following summation was provided, as required by M.S. §13D.05, Subd 3, of the performance evaluation conducted with the Coordinator, Debbie Thompson on November 7, 2017. The Board evaluated the Coordinator using the following ten criteria: Job Knowledge; Productivity; Quality; Initiative; Use of Time; Planning; Follow-up; Human Relations; Leadership and Contribution to Department Goals.

Coordinator, Debbie Thompson: The Board shared their appreciation for the service exhibited by Ms. Thompson to the citizens of Hubbard County, the staff and the Board. Her dedication to the performance of the duties of the Coordinator position was recognized. The Coordinator's 2017 performance as evaluated by the Board of Commissioners is seen to be as follows: 'superior' by 80% of the Board in two of the ten categories including initiative and planning; 60% indicated 'superior' performance in three of the ten categories including job knowledge, quality, and department goals with 40% of the Board expressing 'superior' performance in productivity, use of time, followup, human resources and leadership. Planning was rated as 'meets expectations' by 20% of the Board with the balance of the Board ranking her performance as 'highly satisfactory' respectfully in each category. Overall Performance Review: Achieves the requirements of the position.

Ms. Thompson reminded the Board of the following: Regular Board meeting will be held on December 6, 2017, including 2017 Employee Service Awards at 9:05 a.m.; TNT Meeting will be held on December 7, 2017, at 6:05 p.m.; AMC Conference is scheduled for December 4 & December 5, 2017, in St. Cloud; Commissioners Massie and Stacey will attend the Managers Meeting on November 28, 2107, and Commissioners Christenson and Stacey will attend the December 26, 2017. meeting.

Ms. Thompson presented the following quotes received for the purchase of two switches: ByteSpeed - \$2,258 and CDWG - \$2,912. Discussion followed. On motion of Mr. Johannsen, seconded by Ms. Christenson and carried unanimously, the purchase in bold by the underlined low quote, above was approved, as recommended by the Technology Committee, with payment to be from MIS budgeted monies.

On motion of Mr. Johannsen, seconded by Mr. Massie and carried unanimously, the onsite review of Board Room audio system issues by Alpha Video and the exploration of a maintenance agreement were authorized, as recommended by the Technology Committee, for further review of both items by the Board.

The agenda for the Work session scheduled for December 12, 2017, will be determined on December 6, 2017, as discussed allowing time for determination of need.

(*HC Minutes continued on page 15...*)