& BUSINESS **PREPARATION**



Technology

ALABAMA COOPERATIVE **EXTENSION SYSTEM**

hen disasters strike, individuals and businesses all too often lose important computer files. You can replace equipment, but data may be lost forever.

Before Storm

It is important to back up your data and store it someplace besides your home or business. This will reduce stress after a disaster and enable a quicker return to normalcy.

You can use external hard drives or storage devices to save duplicate copies of important files, documents and photos. If you are using external hard drives or removable media such as thumb drives, CDs or DVDs, consider making a duplicate set and sending one to a friend or family member who live far enough away that the same weather event is not likely to impact both of you.

Cloud storage is an increasingly popular option, is that you can retrieve your data from any location

especially for larger files. When data is stored in the cloud, it is stored remotely and is available to users over the Internet. Cloud storage is available through websites such as www.dropbox.com or www.google. com/drive. One advantage of a cloud storage system that has Internet access.

Utilize Emergency Resources

NOAA Weather Radio All Hazards (NWR) is a nationwide network of radio stations broadcasting continuous weather information directly from the nearest National Weather Service office NWR broadcasts official Weather Service warnings, watches, forecasts and other hazard information 24 hours a day, 7 days a week. It also broadcasts alerts of non-weather emergencies such as national security, natural, environmental, and public safety through the Emergency Alert System.

Read the terms of service for the cloud storage system you use. Make sure you understand who owns that data once it is posted to the company's server and what measures will be taken if the company goes out of business or if something happens to you.

One of the quickest, simplest methods to protect important documents or photos is to e-mail files to vourself as soon as they become irreplaceable.

Another option is to take a photograph of important documents (insurance, banking, personal) with your cell phone, allowing you to access them rapidly when needed.

Charge laptops, tablets, cell phones and cameras before the electricity goes out.

If there is time to evacuate personal belongings during an emergency, take backup devices, laptops. tablets or desktop computers. Be sure to take digital cameras and all equipment chargers as well.

Computer equipment, including monitors, keyboards and mice, are easier to replace and can be left

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store for details

Mattress purchase. Minimum purchase required

