

City Of Rothsay Council Minutes...



119 2nd ST SW, ROTHSAY, MN
APPROVED MINUTES
September 9, 2019 @7:00 pm

Mayor Joseph Tillman opened the meeting with the Pledge of Allegiance.

1.0 Call to Order: The council meeting was called to order by Mayor Joseph Tillman at 7:07 p.m. Council Members present: Daryl Schleeter, Tulsa-Leigh Kugler, Chris Buckingham and Darrell Tollefson. Others present: Jennifer Landers, Eric Larson, Jordan Barry and Lisa Zimmerman.

2.0 Public Forum: Jennifer Landers inquired on the lots located in the Prairie Addition. Council requested a proposal for what was to be developed.

3.0 Approval of Agenda: After one addition, A MOTION was made by Schleeter, seconded by Tollefson to approve the agenda. Carried.

4.0 ROTHSAY FIRE DEPARTMENT:

4.1 Fire Report: Barry reported there were a total of four calls in the month of August; three medical and one assist to the Wilkin County Sheriff's Department.

4.2 Clerk's Collection Report: Billed accident reports total \$3,960.00, with \$1,625.00 having been collected. \$2,335.00 is outstanding.

5.0 EMPLOYEE REPORTS:

5.1 Jordan Barry:
Barry reported Jet-Way finished jetting this year's portion of the sewer lines and things went well.

Key Contracting will be coming the end of September to do the epoxy work at the Lift Station.

Barry requested the rental of a chop saw from Lakeland General Store to repair some gate valves. The cost is \$78.00/day. Council granted.

Barry will review the previous list of "junk" cars to see who needs second notices.

Barry informed Council, he will be taking some vacation in October for beet season.

5.2 ERIC LARSON:
Larson reported he will be taking his wastewater exam in St. Cloud from September 30 through October 2.

More residents have been showing interest in purchasing swing away mailbox posts.

Prairie Park has been cleaned up and is now open.

5.3 LISA ZIMMERMAN: No Report

6.0 NEW BUSINESS:

6.1 Fall Clean-Up Discussion: Kugler contacted a representative from Big Red Boxes dumpster service, inquiring the costs to set up dumpsters and the Rothsay Powerhouse parking lot to host a fall clean-up. MOTION by Kugler, seconded by Schleeter to approve to event, not to exceed \$3,000.00. Carried. Residents will be notified as soon as a date is set.

6.2 City Planning Meeting Date: Meeting will be held on Monday, November 4th at 6:00pm.

6.3 Liberty Business Systems Proposal: A purchase price was presented for a new printer for City Hall in the amount of \$2,850.93. Council declined the proposal. Buckingham was given approval to find something to meet the needs of the clerk, not to exceed \$1,500.00. MOTION by Tillman, seconded by Tollefson, and carried.

6.4 Rothsay Event Center Flooring Estimates: Estimates were received from Vertin's V-Mart as well as Next Generation Flooring, LLC. Council

made a request of Larson to bring samples to the October meeting, to better understand what the options are.

6.5 Addition to the Agenda; Prairie Addition: Kugler reached out to Lynette Gaustad, a realtor, to get a better understanding of how to price the lots in the Prairie Addition. The Council has not come to a decision on whether the city will absorb the specials or not. More to be discussed at the October meeting. Council urges anyone interested in building on a lot, to present a plan to council, and the terms can be negotiated from there.

7.0 OLD BUSINESS:

7.1 Land Owner Petition: Mediation has been scheduled for Thursday, October 10th, in Fergus Falls at Pemberton Law Firm.

7.2 East Park Softball Field: Tabled.

8.0 Approval of August 5, 2019 Council Minutes: A MOTION was made by Tollefson, seconded by Schleeter to approve. Carried.

8.1 Approval of August 12, 2019 Special Meeting Minutes: MOTION by Kugler, seconded by Schleeter to approve the minutes, as presented. Carried.

9.0 Present & Approve August Financial Statements and Hand-Payables: MOTION by Kugler, seconded by Tollefson to approve as presented. Carried.

10.0 Present & Approve September Accounts Payables: MOTION by Schleeter, seconded by Kugler to approve as presented. Carried.

11.0 MOTION to adjourn made by Tollefson, seconded by Tillman, and carried. Meeting adjourned at 8:45 p.m.

EDA HIGHLIGHTS
Rothsay Event Center Coordinator Candidates: A total of eight (8) resumes were received. Tillman, Kugler and Zimmerman will coordinate schedules to hold interviews. They will make their recommendation to the Board at the October meeting.

Tru Ag Contract: MOTION by Kugler, seconded by Schleeter to approve the contract as presented. Carried.
Concession Window: No update.
Rothsay Event Center Project Update:

The rest of the metal siding will be installed Wednesday, the 8th.
Backfilling of the new sidewalks will be complete next week.

The roof cap will be installed and patching of the two roof curbs will be completed the week of the 16th.

Electricians will be wiring the new furnaces and installing/programming the fire alarm.

The sprinkler system is operational.
Painters are scheduled to start on Wednesday the 11th.

Respectfully Submitted by,
Lisa Zimmerman,
City Clerk/Treasurer
(October 14, 2019)

St James To Hold Annual Fall Luncheon Bazaar



The St. James UCC Women's Guild will be holding their annual Fall Luncheon and Bazaar on Saturday, October 19, 2019 from 10:30 a.m. to 1:00 p.m.

A plate lunch will be served, as well as, vegetable soup with dumplings, BBQ's, egg salad sandwiches, desserts and pies. Take outs are available.

Baked food items, rugs, a large assortment of quilts in many new patterns, dish towels, crafts, and other handy work will be available for sale.

St. James is located at 201 Third St. SE Barnesville. The church's south entrance is handicap accessible.

Independent School District #850 School Board Minutes

August 12, 2019

Board of Education Regular Meeting

The Board of Education of Rothsay Independent School District 850 held its regular meeting on August 12, 2019, in the District Meeting Room at the school. Justin Phillips Chairman called the meeting to order at 7:02 P.M. Board members Kevin Brenden, John Reber, Jessi Christ, Chad Larson and Mike Metzger also were present, as were Superintendent/Principal Wade Johnson, PK-Elementary Principal Emily Sternberg and District Secretary/Bookkeeper Diane Haugrud.

The meeting opened with the Pledge of Allegiance.
Superintendent/Principal Wade Johnson read the mission statement "To prepare our students to become responsible citizens and life-long learners."

Larson made a motion to approve the agenda with one addition; Metzger seconded this motion, which carried on vote.

Larson moved to approve the full minutes of the regular meeting and the July 22 special meeting; Brenden seconded this motion, which carried on vote. The school mailer and Rothsay Regional will include the full minutes.

Following discussion Reber made a motion, which carried on vote following Christ's second, to approve the financial reports and to authorize the fiscal agent for ISD 850 to pay accounts payable and hand payables in the following amounts: General Fund - \$171,757.42, Food Service - \$1,993.22, Community Service - \$5,192.70, Construction - \$11,300.00, Debt Service - \$200.00 total - \$190,443.55. The student activity account balance is \$79,748.00.

Wade Johnson gave the Superintendent/Principal's report.
Emily Sternberg gave the PK-6 Principal's Report.

Trevor Hone gave the Activities Director's Report.
No Preschool Report was given.

The TCC/Tiny Tigers Report was in the packet.
The Technology Report was in the packet.

The Transportation Committee held meetings and the quotes are to be in Monday, August 19. The Certified Committee held a meeting and are awaiting a response from the teacher's union.

Reber moved to approve the contract with #SocialSchool4EDU at a cost of \$6,875.00. Larson seconded this motion, which carried on vote.

Brenden moved to approve the staff handbook as a working document for the 2019-2020 school year. Metzger seconded this motion, which carried on vote.

Larson moved to approve the student handbook with changes as a working document for the 2019-2020 school year. Christ seconded this motion, which carried on vote.

Metzger moved to approve the following employment agreements for the 2019-2020 school year:
Ann Anderson Jr. High GBB
Kellie Barry JV VB
Steph Curtis Musical
Kim Braaten Head VB
Taylor Fuhs Head BBB
Chris Heier Asst. BBB
Anita Heier Head GBB and

JV Girls Softball
John Reber Head FB
Karen Phillips Jr. High VB
Aaron Sletten St. Council/NHS
Heather Reber Head Golf
Extra Duties
Instrumental and Musical
Jen Sletten Sr. High KB, Yearbook
Photos, Newspaper, Annual, Prom
Lori Tillman Assist GBB
Joel Meyer Asst. FB
Lisa Ness Jr. High KB
Trevor Hone Head Track

Brenden seconded this motion, which carried on vote. Phillips and Reber abstained.

Reber moved to approve the TCC Employment Agreements with Kailey Graff and Alyssa Murdoff. Metzger seconded this motion, which carried on vote.

Larson moved to approve the Emergency Crisis Plan as a working document. Metzger seconded this motion, which carried on vote.

Brenden moved to approve the 2019-2020 Class Schedule as presented. Christ seconded this motion, which carried on vote.

The meeting was adjourned at 8:11 p.m.

Chad Larson, Clerk
Approved September 9, 2019

August 20, 2019
Board of Education Special Meeting

The Board of Education of Rothsay Independent School District 850 held a special meeting on August 20, 2019 in the District Meeting Room at the school. Chairman Justin Phillips called the meeting to order at 7:15 p.m. Board members Jessi Christ, Chad Larson, John Reber, Kevin Brenden were present as well as Superintendent/Principal Wade Johnson and Bookkeeper Diane Haugrud. Mike Metzger was absent.

Larson made a motion to approve the agenda; Christ seconded this motion, which carried on vote.

The Transportation Committee updated the board on the negotiations for the bus contract.
Larson moved to reject both the

Transportation Services quotations received from Tiger Transportation Services, LLC and Christensen Bus Services. Brenden seconded this motion, which carried on vote.

The meeting was adjourned at 8:55 p.m.
Chad Larson, Clerk

August 27, 2019
Board of Education Special Meeting

The Board of Education of Rothsay Independent School District 850 held a special meeting on August 27, 2019 in the District Meeting Room at the school. Vice Chairman Kevin Brenden called the meeting to order at 7:04 p.m. Board members Jessi Christ, Chad Larson, John Reber and Mike Metzger were present as well as Superintendent/Principal Wade Johnson and Bookkeeper Diane Haugrud. Justin Phillips was absent.

Larson made a motion to approve the agenda; Metzger seconded this motion, which carried on vote.

Metzger moved to approve the daily route bus rate schedule and extra-curricular hourly rate pay of \$17.00 per hour. Reber seconded this motion, which carried on vote.

Larson moved to approve the Transportation Director/Manager Contract with Chad Curtis. Christ seconded this motion, which carried on vote.

Reber moved to approve the purchase agreement for buses, tools and parts as presented from Tiger Transportation Services, LLC. Larson seconded this motion, which carried on vote.

The meeting was adjourned at 8:04 p.m.
Chad Larson, Clerk
Approved: September 9, 2019
(October 14, 2019)

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Sample Ballot City Of Rothsay Special Election November 5, 2019

SAMPLE BALLOT

City of Rothsay & ISD 850 State of Minnesota November 5, 2019

Special Election Ballot City & School District Ballot City of Rothsay & Independent School District No. 850 (Rothsay), Minnesota November 5, 2019

Instructions to Voters:
To vote, completely fill in the oval(s) next to your choice(s) like this:

| | |
|--|--|
| City Offices | |
| Special Election For Council Member City of Rothsay To fill vacancy in term expiring December 31, 2022 Vote for One | <input type="radio"/> Daryl Schleeter <input type="radio"/> write-in, if any |
| School District Offices | |
| School Board Member Independent School District No. 850 (Rothsay) Vote for Up to Three | <input type="radio"/> Kevin Brenden <input type="radio"/> Justin Phillips <input type="radio"/> David Simmer <input type="radio"/> write-in, if any <input type="radio"/> write-in, if any <input type="radio"/> write-in, if any |

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Sample Ballot - Independent School District #850 (Rothsay) General Election November 5, 2019

Official Ballot

ISD 850 Rothsay State of Minnesota November 5, 2019

General Election Ballot Independent School District No. 850 (Rothsay) November 5, 2019

Instructions to Voters:
To vote, completely fill in the oval(s) next to your choice(s) like this:

| | |
|---|--|
| School District Offices | |
| School Board Member Independent School District No. 850 (Rothsay) Vote for Up to Three | <input type="radio"/> Kevin Brenden <input type="radio"/> Justin Phillips <input type="radio"/> David Simmer <input type="radio"/> write-in, if any <input type="radio"/> write-in, if any <input type="radio"/> write-in, if any |

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CITY OF ROTHSAY COUNTIES OF OTTER TAIL AND WILKIN NOTICE OF ELECTION

NOTICE IS HEREBY GIVEN that the Special Election of the City of Rothsay, County of Ottertail and Wilkin, Minnesota, will be held on

TUESDAY, NOVEMBER 5, 2019

between the hours of 4:00 p.m. to 8:00 p.m. to fill one Council Member for a three-year+ term and three School Board Members for four-year terms. The polling place for all City of Rothsay residents is the

**Rothsay Community Center
115 2nd Street Southwest
Rothsay, Minnesota 56579**

The official ballot for said Election will take approximately the form set forth below:

| | |
|-----------------|--|
| CITY OFFICES | COUNCIL MEMBER - THREE-YEAR+ TERM (vote for one) |
| Daryl Schleeter | write-in, if any |
| SCHOOL BOARD | SCHOOL BOARD - FOUR-YEAR TERM (vote for up to three) |
| Kevin Brenden | Justin Phillips |
| David Simmer | write-in, if any |

Notice is hereby given this 11th day of October, 2019.

/s/Lisa Zimmerman
Lisa Zimmerman
Clerk/Treasurer
City of Rothsay

NOTICE OF SCHOOL BOARD ELECTION Independent School District No. 850, Rothsay, Minnesota

NOTICE IS HEREBY GIVEN, That the School Election of Independent School District No. 850 of Wilkin County, State of Minnesota, will be held on

TUESDAY the 5th day of NOVEMBER, 2019,

at which the polls will be open from 4 o'clock P.M. to 8 o'clock p.m., in the Rothsay Public School media center.

That at said Election the following matters will be voted upon:

The election of three members of the School Board for the term of four years to succeed:
Chad Larson
Kevin Brenden
Justin Phillips

for which offices three applications have been filed by or in behalf of candidates as follows:
Kevin Brenden
Justin Phillips
David Simmer

Stephanie Curtis
Election Clerk of Independent School District No. 850