#### **Associated Press**

Virginia.

The investigation into the said in a statement Monday. case began Thursday when Hawks' father told investi-

Andrew Blake Hawks' father A man has been accused of told deputies he had received faking his own kidnapping in a video call that showed his Mississippi to extort money son tied against a tree with a from his father who lives in gun pointed to his head, the Lee County Sheriff's Office

gators the incident happened in Lee County, and that the alleged kidnappers had demanded money in exchange for his son's life.

the money by the deadline tempting to get the money. He that same day, deputies said the alleged kidnappers threatened to cut off Hawks' fingers plice, David Fisher Jr., 36, and fired gunshots that led his was in the store shopping father to believe Hawks was killed.

Later that evening, the suspects were told the money had been transferred through Western Union. Police did not

disclose how much money Hawks was trying to receive. When investigators arrived at the store where the money would be picked up, deputies When they did not receive said they saw Hawks, 24, atwas arrested at the scene.

> Deputies said his accomat that time and was also arrested. They have both been charged with extortion.

It was not clear if they had attorneys who could com-

# **CLASSIFIEDS**

PAGE 9

#### **NOTICE**

The Board of Levee Commissioners for the Yazoo-Mississippi Delta, Clarksdale, Mississippi is now accepting applications only until 5:00 p.m. on September 30, 2020 for the following:

#### **CHIEF ENGINEER**

-All applicants must have graduated from an ABET-accredited Civil Engineering Program and be a Licensed Professional Engineer in the State of Mississippi.

-The applicant must possess a minimum of 5 years of experience as a Licensed Professional Engi-

-The applicant must also possess experience in Administration and Management, Leadership, Oral and Written Communication and Technical competency in engineering.

-This position requires some travel.

-The applicant must be physically fit and be willing to work part of the time outdoors.

-The successful candidate will be required to pass a drug test before being employed. The Yazoo-Mississippi Delta Levee Board does participate in a random drug testing program.

The Yazoo-Mississippi Delta Levee Board is an Equal Opportunity Employer and does not discriminate on the basis of race, religion, color, sex, age, national origin or disability.

For a full list of the required job duties, please contact Kim Easley at 662-624-4397, visit the Levee Board's website at leveeboard.org, or schedule a time to pick up information at the office located at 140 Delta Avenue, Clarksdale, Mississippi by appointment.

JIMMY SCOTT, PRESIDENT YAZOO-MISSISSIPPI DELTA LEVEE BOARD

# LASSIFIED ADVERTISEMEN

homes. Call Allen at 817-819-4719 for details.

8-20---10-08p

Lexington, known as Lot No. Diane at 662-571-8916. 606 in the 1967 Addition. Includes a Trust Receipt, No. 376, held in trust by the City

A FORTY ACRE FARM of Lexington with the interest for sale: We will subdivide to be used for the upkeep and into 3-5 acre home seats. maintenance of Lot 606. Paved roads with commu- Call Bruce Hill at 662-417nity water, mature trees, roll- 9944 to arrange for transfer ing hills and plenty of wild- of Trust Receipt and warranty life. No mobile or modular deed for Lot 606. \$1500 total.

2-1ftfn

#### **PERSONAL CARE**

Assistant needed for Holmes 3 CEMETERY PLOTS and Leflore counties. If in Odd Fellows Cemetery, interested, please contact

8-20,27p

#### JOB ANNOUNCEMENT

**Holmes County Justice Court is actively** seeking to fill a Position of a **Deputy Clerk (Part time)** 

#### **Duties Include:**

- File and record actions and pleadings.
- Receive and receipt for monies,
- Acknowledge affidavits,
- Issue warrants in criminal cases upon direction by a justice court judge in the county
- Other Duties Assigned by Justice Court Clerk

#### All resumes can be submitted to:

vtruss©holmescountyms.org or hand deliver to 408 Court Square, Lexington, MS 39095

#### **HOLMES COUNTY CIRCUIT CLERK ANNOUNCES A JOB OPENING FOR**

#### **Assistant Deputy Court Clerk**

Assist and respond to phone and face-to-face inquires from attorneys, judicial and law enforcement officers, and the general public. Prepare, review, and process legal documents, correspondence, motions and orders and administer oaths to witnesses. In addition, he/she must have a public personality.

#### Assistant Deputy Court Clerk Duties & Responsibilities

The duties of an Assistant Deputy Court Clerk generally require the ability to do the following work:

- Assist and respond to phone and face-to-face inquires from attorneys, judicial and law enforcement officers and the general public.
- Prepare, review, and process legal pleadings, motions and orders.
- · Administer oaths to witnesses.
- Complete court-related forms, petitions and warrants
- · Issue Marriage Licenses, Garnishments, file Indictments and issue summons and subpoenas
- Collect fines, fees and bond payments.
- Write receipts.
- Maintain the dockets of scheduled cases once term calendar is released by Presiding Judge
- File documents physically or electronically if the system is in place.

Assist the Circuit Clerk and Deputy Court Clerk with the daily operation of the court in accordance with state and local laws. The Assistant Deputy Court Clerk is often expected to have advanced expertise in general courthouse procedures, pleadings and filing requirements, researching archived cases and must attend continuing education classes when scheduled.

#### Education, Training, & Certification

The Assistant Deputy Court Clerk is required to have at least one year of experience in a clerical or administrative job.

- Education: This occupation requires a certificate from a community college and/or an Associate Degree in a clerical field or Criminal Justice.
- Training: On-the-job training of 6 to 12 months working under an experienced employee is normal for Assistant Deputy Court Clerk

#### **Assistant Deputy Court Clerk Skills**

- Interpersonal skills: This position works with people from all walks of life on a daily basis, Treating everyone with respect and courtesy is key to doing the job effectively.
- Communication skills: The ability to listen actively and express yourself clearly, concisely, and diplomatically, whether orally or in writing, is crucial as you'll use these skills continuously. Good command of grammar is essential to accurately proofread work to spot and correct errors,
- Computer and software skills: You must be adept at using computers as well as spreadsheet, database, word processing as well as type on an IBM Wheelwriter 3000 or equivalent, email applications in carrying out assignments.
- · Math skills: A working knowledge of basic arithmetic operations is essential to balance daily cash receipts.

For consideration, please submit resume' and references by Friday, August 28, 2020 to the Circuit Clerk's Office @ Post Office Box 718, Lexington, MS 39095 and/or must be postmarked by US Postal Service no later than August 28, 2020. August 28, 2020 will be the deadline to accept resume' and references.

> NOTE: A CRIMINAL BACKGROUND CHECK AND A DRUG TEST WILL BE REQUIRED FOR SCREENING.

## JOB ANNOUNCEMENT

**Assistant Purchase Clerk** 

Employer: Holmes County Board of Supervisors Location: Lexington, MS 39095

Department: Administration Reports to: County Administrator/Purchase Clerk

The Assistant Purchasing Clerk assists the Purchasing Clerk in procuring needed materials, supplies, machines, equipment, tools, commodities and services at an ultimate cost consistent with economic conditions surrounding the item being purchased; to safeguard the standard of quality, continuity of service and the county's reputation for fairness and integrity.

### **ESSENTIAL DUTIES AND RESPONSIBILITIES:**

Responsibilities include but are not limited to:

- 1. Creates purchase orders from requisitions.
- 2. Confers with vendors to obtain product or service information such as price, availability and delivery schedule.
- 3. Data entry and filing paperwork.
- 4. Obtains price quotes from multiple vendors.
- 5. Runs reports.
- 6. Prepares purchase orders or bid requests.
- 7. Issues purchase orders to suppliers and confirms delivery date, quantity ordered and price are correct.
- 8. Maintains procurement records such as claim dockets, manual claims, etc.
- 9. Discusses defective or unacceptable goods or services with users, vendors, and others to determine source of trouble and take corrective action.
- 10. Processes receipts and invoices for payment.
- 11. Expedite delivery of goods to users.
- 12. Other related duties as assigned.

#### All resumes can be submitted to:

vtruss@holmescountyms.org or hand deliver to 408 Court Square, Lexington, MS 39095