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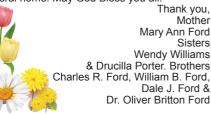
Electrician: replace plugs, lights, ceiling fans, light switches, breakers. Grass Cutting Ser-Handvman: Call and leave message at 270-932-3905 270-299-5540. 10-13thru12-31

Wanted

Blankenship seng paying prices for ginseng -yellow root. In your area Fridays and Saturdays. Call 270-872-6952 for appointment. 9-29 thru 11-17

Card of Thanks

The family of Garry Rex Ford who passed Sept. 10. wants to thank everyone who was so kind to give cards, gifts, food, prayers and the beautiful flowers. Most of all to Foster-Toler-Curry Funeral home. May God Bless you all.



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person applications will be accepted. Contact Frances Peters, Dietary Director, 270-932-4211, ext. 259, Mondays, 7 a.m.-3 p.m. CT, or visit our website,

www.janetoddhospital.com, to apply.

HOUSEKEEPERS \$1000 sign on bonus

Jane Todd Crawford Hospital has positions available for housekeepers, weekends, part-time. Applicant must have reliable transportation to work. Pay scale has been adjusted to be competitive; \$1,000 sign-on bonus available after 90 days.

Due to Coronavirus restrictions, no inperson applications will be accepted. Contact Henry Shuffett • Director of Facilities 270-932-4211, ext. 307.

Please apply online only www.janetoddhospital.com/careers. EOE

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LINDSEY WILSON College

Applications may be obtained in the Human Resources Office of Lindsey Wilson College or on the website at https://www.lindsey.edu/about-lwc/ img/employment_application.pdf. If interested, send your resume and application to Human Resources, Lindsey Wilson College, 210 Lindsey

Wilson Street, Columbia, Kentucky 42728, fax 270-384-7373 or email hr@lindsey.edu.

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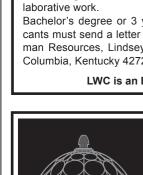
Graduate Records Analyst

Lindsey Wilson College is seeking applicants for a Graduate Records Analyst in the Registrar's Office. The position will be responsible for the management of students enrolled in the hybrid/blended programs. The duties will include, but not limited to, registration, transcript posting, and data management. Applicants must have excellent communication skills, computer skills including proficiency in Microsoft, the ability to maintain confidentiality and integrity of records,

detail orientation, the ability to take initiative and multi-task, excellent time management skills. This position requires independent and col-Bachelor's degree or 3 years of office experience required. Appli-

cants must send a letter of interest, resume, and application to Human Resources, Lindsey Wilson College, 210 Lindsey Wilson St., Columbia, Kentucky 42728 or via email to hr@lindsey.edu.

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Admissions **Specialist Blended Graduate Programs & DSO**

Lindsey Wilson College has an open-

ing for an Admissions Specialist -Blended Graduate Programs. candidate will assist applicants from inquiry through registration while also being accountable for enrollment and start rate goals. A Designated School Official serves as liaisons between in-

ternational students, the school and the U.S. government by issuing necessary immigration forms, guiding students through the process of studying in the U.S., maintaining records in SEVIS, and coordinating international student orientation and advising.

The candidate should possess strong professional communication and organizational skills; self-manage and complete tasks independently; be self-motivated and goal oriented; work well within a team and with individuals from diverse backgrounds; demonstrate strong customer service, leadership and creative thinking skills; be proficient with Microsoft Office, email, Google Suite, video conferencing, and the Internet, and adept at learning new technologies. The candidate must be eligible for a U.S. passport.

The minimum of a Bachelor's Degree is required, Master's Degree preferred. One to two years customer service experience preferred. To apply please send employment application, resume, and letter of interest to Human Resources, Lindsey Wilson College, 210 Lindsey Wilson Street, Columbia, Kentucky 42728, fax 270-384-7373, or e-mail hr@lindsey.edu. For more information visit http://www.lindsey.edu.

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