

# Public Notices

## SUMMARY OF PUBLICATION OF THE PROCEEDINGS OF WADENA COUNTY BOARD ADJOURNED MEETING MINUTES OF DECEMBER 21, 2021 PER MN STATUTE 372.12 "PUBLICATION OF PROCEEDINGS"

Board Meeting of December 21, 2021, Wadena City Council Chambers, 222 2nd St. SE, Wadena, Minnesota. Present Commissioners Murlyn Kreklau, Sheldon Monson, Mike Weyer, Bill Stearns, Jon Kangas, County Coordinator Ryan Odden, Auditor/Treasurer Heather Olson, County Attorney Kyra Ladd, Sheriff Mike Carr, Chief Deputy Joe Schoon, Solid Waste Wade Miller, County Engineer Darin Fellbaum, Human Services Director Jennifer Westrum via Zoom, Administrative Services Supervisor Amie Gendron via zoom, Lead Eligibility Worker Deb Nelson via Zoom, Administrative Assistant Missy Peterson, County Assessor Lee Brekke via Zoom, Transit Director Randy Jahnke via Zoom, IT Director David Hotchkiss via Zoom, Public Health Director Cindy Pederson via Zoom, Public Health Assistant Director Erica Keppers via Zoom, Mayor or Wadena George Deiss, City of Wadena: Dean Uselman, David Evans, Economic Development Director Katie Heppner, Review Messenger reporter Matthew Johnson, Wadena Pioneer Journal reporter Michael Johnson via zoom, and Verndale Sun reporter Trinity Gruenberg via zoom and Jim Kræmer. Weyer/Stearn to approve the day's agenda with the 12-14-21 minutes being pulled for review. Motion carried unanimously. Weyer/Kangas to approve the following consent agenda items: Approve the Warrants from 12-17-21 for a total of \$234,357.64. Approve the Human Service Warrants from 12-17-21 for a total of \$12,504.42. Approve the Renewal of the 2022 Tobacco Licenses for Lakes Area Cooperative, Lake Country Foods, Inc., Orton's Menahga, Judy Salonek and Shell Sport and Bait running from 1-1-2022 to 12-31-2022. Approve the Authorization for Human Services to establish individual client savings accounts to meet the requirements of the Social Security Administration, for client receiving Representative Payee services. Approve the 2022 Human Services Community Health Internship for an intern from Lakewood Health System, Staples MN to work in the Child Protection Unit. Approve the Renewal of the contracts for Healthcare Savings Plans for LELS Licensed, LELS Non-Licensed, Teamsters, IUOE 49ers and the Human Services Department. Motion carried unanimously. Stearns/Kreklau to approve up to \$56,172.19 for the remodel of the Dispatch area of the jail to come from ARPA funds if possible or from the non-levied building fund if ARPA funds are not available. Motion carried unanimously. Stearns/Kangas to approve having an allowance of \$15,000.00 for the Jail Administrator and Building Maintenance Supervisor to evaluate and make purchases for jail kitchen and equipment. They will report back to the board when an item is purchased. Funding to come from the non-levied building fund. Motion carried unanimously. Weyer/Stearn to approve the hiring of Sarah Ohrmundt as the Nursing Supervisor at Grade 56, Step 8 (\$38.57 per hour) \$80,225.60 with Contributions \$107,514.00. Motion carried unanimously. Kangas/Kreklau that the Dollar General Store #17473 tobacco license from 1-1-22 to 12-31-22 can be renewed pending the receiving of all the proper paperwork for the license. Motion carried unanimously. Kreklau/Weyer to pass the following resolution: **COUNTY OF WADENA RESOLUTION WHERE AS:** Wadena County was awarded the Transportation Economic Development Grant (TED Grant) to help with the cost of the TH 10/CSAH 92 Intersection Improvements project in Wadena and Other Tail Counties; and **WHERE AS:** Wadena County is required to enter into a cooperative construction agreement with the Minnesota Department of Transportation to access these funds before construction of this project can begin, **NOW THEREFORE BE IT RESOLVED** that Wadena County enter into MnDOT Agreement No. 1049179 with the State of Minnesota, Department of Transportation for the following purposes: To provide for payment by the State to Wadena County of the State's share of the costs of the Trunk Highway 10 construction, and other associated construction to be performed upon, along, and adjacent to Trunk Highway No. 10 from 1000' West of the Intersection with County State Aid Highway 92 to 1000' East of the Intersection with County State Aid Highway 92 within the corporate limits of the City of Wadena under State Project No. 5605-25. **IT IS FURTHER RESOLVED** that the County Engineer and the County Coordinator are authorized to execute the Agreement and any amendments to the Agreement. **CERTIFICATION** I certify that the above Resolution is an accurate copy of the Resolution adopted by the Board of Commissioners of the County of Wadena at an authorized meeting held on the 21st day of December, 2021, as shown by the minutes of the meeting in my possession. Motion carried unanimously. Kangas/Weyer to approve the haulers license for AAA Roll-off contingent on receiving commercial parcel tonnages. Motion carried unanimously. Kangas/Weyer to approve the haulers license for G & T Sanitation contingent on receiving commercial parcel tonnages. Motion carried unanimously. Kangas/Weyer to approve the haulers license for Hough Inc. contingent on receiving commercial parcel tonnages. Motion carried unanimously. Kangas/Weyer to approve the haulers license for Long Prairie Sanitation contingent on receiving commercial parcel tonnages. Motion carried unanimously. Kangas/Weyer to approve the haulers license for Waste Management contingent on receipt of payment. Motion carried unanimously. Kangas/Weyer to approve the haulers license for Steve's Sanitation contingent on receipt of payment. Motion carried unanimously. Kangas/Weyer to approve the haulers license for Osakis Silo. Motion carried unanimously. Kangas/Weyer to approve the haulers license for Wadena Hide and Fur. Motion carried unanimously. Kreklau/Weyer to set the base salary for the Commissioners at \$25,000.00 per year and have a \$1,600.00 stipend for the Chairperson and \$1,400.00 stipend for the Vice-chairperson which means the salaries will be frozen with no increase. Motion carried unanimously. Stearns/Monson to set the 2022 salary at \$93,042.00 for the County Auditor/Treasurer. Motion carried 4-1. Roll-call vote: Stearns-aye, Kreklau-aye, Monson-aye, Weyer-aye, Kangas-nay. Stearns/Kreklau to set the 2022 County Recorder position at \$75,757.00. Motion carried unanimously. Stearns/Kreklau to set the 2022 County Sheriff's position at \$109,670.00. Motion carried unanimously. Weyer/Kreklau to set the 2022 County Engineer salary at \$106,050.00. Motion carried unanimously. Kreklau/Kangas to adjourn the meeting at 12:52 pm. Sheldon Monson Chairperson, Wadena County Board of Commissioners, Ryan Odden, Wadena County Coordinator.

Review Messenger  
1-12c

## District Court

December 4, 2021: Justin Leuthard, Menahga, drugs - possession of drug paraphernalia - use or possession prohibited, \$140, MnDNR.  
October 21, 2021: Brent Polan, Wadena, driving after revocation, \$290, Wadena PD.  
October 30, 2021: Talesha Delcourt, Staples, driving after revocation, \$290; no proof of insurance, \$200, MSP.  
December 10, 2021: Agray Shamp, Wadena, possession of drug paraphernalia, \$140, MSP.  
January 3, 2022: Melanie Byman, Sebeka, speeding, \$130, MSP.  
November 1, 2021: Jeremy Clifton, Maplewood, driving without a valid license for vehicle class or type, \$190, Verndale PD.

*** WADENA COUNTY ***		
WARRANTS FOR PUBLICATION		
Warrants Approved For Payment 12/23/2021		
Vendor Name		Amount
ARROWWOOD RESORT		443.62
ASSOC OF MINN COUNTIES		8,450.00
BLACK STRAP INC		12,219.62
CENTRAL SPECIALTIES INC*		27,175.01
DAILEY ELECTRIC*		4,118.68
EMERGENCY AUTOMOTIVE TECHNOLOGY		12,992.78
FASTENAL COMPANY		126.23
GALL'S INC*		476.84
INNOVATIVE OFFICE SOLUTIONS, LLC		2,066.48
JOHN'S CAR CARE CENTER* SHOP		2,162.19
KANGAS/JONATHAN		238.56
LEAF RIVER AG SERVICE* WADENA		6,887.04
LEVIGTYRELL		107.52
LITTLE FALLS MACHINE		943.57
MARCO TECHNOLOGIES LLC (LEASE)		203.43
MARCO, INC. (SUPPLIES & SALES)		49,566.66
MINNESOTA DEPARTMENT OF COMMERCE		119.8
MINNESOTA DEPT OF TRANSPORTATION		51,891.58
MINNESOTA ENERGY RESOURCES*		1,596.49
MORRIS ELECTRONICS*		15,000.00
OFFICE OF MN.IT SERVICES		157.58
REFLECTIVE CHOICES		225.00
STEIN'S, INC*		103.08
TITULUM APPRAISAL COMPANY, INC*		3,000.00
TODD WADENA ELECTRIC CORPORATION		215.10
TRI COUNTY HEALTH CARE		264.33
TRIMIN SYSTEMS INC		17,974.00
VERIZON WIRELESS		587.15
W.P. & R.S. MARS CO		1,122.71
WADENA CHAMBER OF COMMERCE		125.00
WARREN JEFFREY M.		435.00
WEST CENTRAL TELEPHONE INC*		3,531.00
14 Payments less than 100		795.71
Final Total:		225,321.76

*** WADENA COUNTY ***		
WARRANTS FOR PUBLICATION		
Warrants Approved For Payment 12/30/2021		
Vendor Name		Amount
AMC		200.00
AMERICAN FAMILY LIFE ASSUR CO*		164.94
ARAMARK UNIFORM SERVICES		207.18
ASSOC OF MINN COUNTIES		1,255.00
AUTO VALUE WADENA- FISKUMS*		698.03
DAILEY ELECTRIC*		120.00
DAVE'S FLOOR COVERING		506.59
DE LAGE LANDEN		223.52
FLEET SUPPLY*		210.77
G & T SANITATION INC*		4,700.00
GREEN LIGHTS RECYCLING, INC*		1,515.56
HILLYARD FLOOR CARE SUPPLY		187.16
INNOVATIVE OFFICE SOLUTIONS, LLC		138.49
INT UNION OF OPERATING ENGINEERS		455.00
LAWSON PRODUCTS INC*		290.98
LIBERTY TIRE RECYCLING, LLC		1,350.00
MARCO TECHNOLOGIES LLC (LEASE)		1,388.52
MARCO, INC. (SUPPLIES & SALES)		331.60
MATTHEW BENDER & COMPANY, INC*		400.31
MCKESSON MEDICAL SURGICAL		404.34
MERICKEL LUMBER AND ACE HARDWARE		134.73
MINNESOTA ENERGY RESOURCES*		246.37
MONSON/SHELDON		617.56
MORRISON COUNTY PUBLIC HLTH		1,515.56
NAPA AUTO PARTS INC*		281.77
NAPA TAILOR-MINTY SOLID WASTE		12,242.83
PARK RAPIDS AUTO PARTS INC		348.17
PRAIRIE LAKES MUNICIPAL SOLID WASTE		58,847.00
RECYCLE TECHNOLOGIES, INC.		1,158.88
ROBINSON/CHRISTOPHER M		300.00
STREICHERS*		186.00
THOMSON REUTERS - WEST*		10,061.81
VALLEY EQ & FARM		900.00
WADENA COUNTY AUDITOR-TREASURER		427.47
WADENA COUNTY MIS		1,671.84
WADENA COUNTY RECORDER		644.00
WADENA COUNTY TREASURER		708.01
WADENA HARDWARE CO - WEBERS*		238.50
WADENA SOIL & WATER CONSERVATION DIST		16,434.50
16 Payments less than 100		769.16
Final Total:		121,425.52

## CITY OF MENAHGA Audit Proposals

The City Council of the City of Menahga, MN, is accepting audit proposals from firms licensed to practice in the state of Minnesota, to complete the audit of the City of Menahga for the year ending December 31, 2021. Proposals must be submitted to the City Administrator, City of Menahga, 115 Second Street NE, Menahga MN 56464 and received by the end of the business day on January 19, 2022.

Proposals should include the following services to be provided to the City:

- Prepare the financial statements and the note disclosures.
- Perform an audit of the financial statements of the City of Menahga for the year ending 12/31/2021.
- Prepare an Independent Auditors' Report expressing an opinion on the presentation of the financial statements in conformity with generally accepted accounting principles.
- Prepare a Report on Internal Control over Financial Reporting and on Compliance and Other Matters based on an Audit of Financial Statements Performed in Accordance with Government Auditing Standards.
- Prepare an Independent Auditors' Report on Compliance with Requirements that could have a Direct and Material Effect on Each Applicable to Each Major Program and on Internal Control over Compliance in Accordance with Title 2 CFR Part 200 subpart F (which superseded OMB Circular A-133 on December 26, 2013) if applicable.
- Prepare reporting requirements for all GASB Statements as applicable for the City.
- Prepare a Report on Compliance with Minnesota Legal Compliance Audit Guide for Local Government.
- Prepare a letter summarizing the results of the audit for the City Council and/or designated committees.
- Present audit results and comments relating to internal controls to the City Council and/or designated committees.
- Proactively serve as a resource to the City of Menahga throughout the year.
- Communicate the SAS #114 items to those charged with governance (city council) including:
  - o The auditor's responsibility under generally accepted auditing standards.
  - o Significant accounting policies.
  - o Planned timing and scope of the audit.
  - o Management representations.
  - o Management judgments and accounting estimates.
  - o Corrected and uncorrected misstatements, if any.
  - o Other information in documents containing audited financial statements.
  - o Disagreements with management, if any.
  - o Management consultation with other accountants.
  - o Major issues discussed with management prior to retention.
  - o Difficulties encountered in performing the audit, if any.
- Work papers will be retained for seven years and will be made available to appropriate regulatory agencies upon request and with the permission of the City of Menahga. Work papers will also be made available to successor auditors upon request.

City of Menahga 1-5, 12, 19c



## ADVERTISEMENT FOR BIDS County Highway Project

County Highway Project  
Bids Close 10:00 AM February 1st, 2022  
Wadena, Minnesota

Advertisement for Bids - NOTICE is hereby given that SEALED PROPOSALS will be received by the Wadena County Engineer at the Wadena County Highway Department, 221 Harry Rich Drive, Wadena, MN 56482; on behalf of the Wadena Board of County Commissioners of Wadena County, Minnesota, until 10:00 AM on Tuesday, February 1st, 2022 for the contract listed below:

STATE PROJECT NUMBER: **SP 080-602-012**: Located on CSAH 2, From CSAH 26 to CSAH 30.

Wadena County, MN; Length: 5.006 Miles  
TYPE OF WORK: BITUMINOUS MILLING, BITUMINOUS OVERLAY, AGGREGATE SHOULDERING

The Major items of work are: **SP 080-602-012**: 10,537 TON OF TYPE SP 9.5 WEARING COURSE MIX (2,B) 4,770 TON OF AGGREGATE SURFACING CLASS 1 83,270 SY OF MILL BITUMINOUS SURFACE (1.5")

Minimum wage rates to be paid by the Contractors have been predetermined and are subject to the Work Hours Act of 1962, P.L. 87-581 and implementing regulations.

READ CAREFULLY THE WAGE SCALES AND DIVISION A OF THE SPECIAL PROVISIONS AS THEY AFFECT THIS PROJECT

The Minnesota Department of Transportation hereby notifies all bidders: in accordance with Title VI of the Civil Rights Act of 1964 (Act), as amended and Title 49, Code of Federal Regulations, Subtitle A Part 21, Non-discrimination in Federally-assisted programs of the Department of Transportation, it will affirmatively assure that in any contract entered into pursuant to this advertisement, disadvantaged business enterprises will be afforded maximum opportunity to participate and/or to submit bids in response to this invitation, and will not be discriminated against on the grounds of race, color, disability, age, religion, sex or national origin in consideration for an award;

in accordance with Title VI of the Civil Rights Act of 1964 as amended, and Title 23, Code of Federal Regulations, Part 230 Subpart A-Equal Employment Opportunity on Federal and Federal-Aid Construction Contracts (including supportive services), it will affirmatively assure increased participation of minority groups and disadvantaged persons and women in all phases of the highway construction industry, and that on any project constructed pursuant to this advertisement equal employment opportunity will be provided to all persons without regard to their race, color, disability, age, religion, sex or national origin;

in accordance with the Minnesota Human Rights Act, Minnesota Statute 363A.08 Unfair discriminatory Practices, it will affirmatively assure that on any project constructed pursuant to this advertisement equal employment opportunity will be offered to all persons without regard to race, color, creed, religion, national origin, sex, marital status, status with regard to public assistance, membership or activity in a local commission, disability, sexual orientation, or age;

in accordance with the Minnesota Human Rights Act, Minnesota Statute 363A.36 Certificates of Compliance for Public Contracts, and 363A.37 Rules for Certificates of Compliance, it will assure that appropriate parties to any contract entered into pursuant to this advertisement possess valid Certificates of Compliance.

If you have employed more than 40 full-time employees in any state, on any single working day during the previous 12 months, you must have a compliance certificate issued by the Minnesota Department of Human Rights to bid on any job in this advertisement. Please contact the Department of Human Rights immediately if you need assistance in obtaining a certificate.

The following notice from the Minnesota Department of Human Rights applies to all contractors:

"It is hereby agreed between the parties that this Minnesota Statute, section 363A.36 and Minnesota Rules, parts 5000.3400 to 5000.3600 are incorporated into any contract between these parties based on this specification or any modification of it. A copy of Minnesota Statute 363A.36 and Minnesota Rules, parts 5000.3400 to 5000.3600 is available upon request from the contracting agency."

"It is hereby agreed between the parties that this agency will require affirmative action requirements be met by contractors in relation to Minnesota Statute 363A.36 and Minnesota Rules 5000.3600. Failure by a contractor to implement an affirmative action plan or make a good faith effort shall result in revocation of its certificate or revocation of the contract (Minnesota Statute 363A.36, Subd. 2 and 3)."

A minimum goal of 4.2% Good Faith Effort to be subcontracted to Disadvantaged Business Enterprises.

Proposals, Plans and Specifications are available for **viewing or purchase** at: Wadena County Highway Department, 221 Harry Rich Drive, Wadena, MN 56482. Cost - \$30.00 (non-refundable incl. tax) PLUS \$10.00 FOR SHIPPING IF REQUESTED. **Paper copies of the Plans and Proposal must be purchased from Wadena County to become a plan holder, receive addendums and bid on the project in this Contract.**

The complete Bid Proposal must be returned in a sealed envelope identifying it as a bid for this project and accompanied by a Bidder's Bond or Certified Check in an amount equal to at least 5% of the total bid made payable to the Treasurer of Wadena County.

The County of Wadena hereby notifies all bidders that it will affirmatively insure that in any contract entered into pursuant to this advertisement, minority and disadvantaged business enterprises will be afforded full opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of religion, sex, race, color or national origin in consideration for an award.

Wadena County does not discriminate on the basis of race, color, national origin, sex, religion, age or handicapped status in employment or the provision of services.

Arrangements will be made to accommodate the handicapped upon advance notice to the Wadena County Engineer's Office; Telephone (218) 631-7636.

The County reserves the right to reject any or all bids and to waive any irregularities thereof.

No FAXED or EMAILED BIDS will be accepted.

No refunds will be made. Minnesota Sales Tax is included in all counter purchases and on all orders shipped to points in Minnesota. Make checks payable to the Wadena County Treasurer.

Darin Fellbaum  
Wadena County Engineer

1-5,12,19c

## CITY OF MENAHGA Sidewalk Snow Removal Ordinance Enforcement

- (A) Snow, ice, dirt and rubbish.
- 1) Duty of owners and occupants. The owner and the occupant of any property adjacent to a public sidewalk shall use diligence to keep the walk safe for pedestrians. No owner or occupant shall allow snow, ice, dirt or rubbish to remain on the walk longer than 24 hours after its deposit thereon. Failure to comply with this section shall constitute a violation.
  - (2) Removal by city. The City Clerk/Treasurer/Administrator or other person designated by the City Council may cause the removal from all public sidewalks of all snow, ice, dirt and rubbish as soon as possible beginning 24 hours after any matter has been deposited thereon or after the snow has ceased to fall. The City Clerk/Treasurer/Administrator or other designated person shall keep a record showing the cost of the removal adjacent to each separate lot and parcel.
- Please contact City Hall with any questions at 564-4557.

1-12, 19c

**WINTER DRIVING TIP**

Stay 5 car lengths behind a plow.  
Don't get lost in the plow driver's blind spot.

STAYBACK STAYALIVE

**DON'T ADVERTISE . . .**

**IF** You have all the business in your community.  
**IF** None of your customers have access to other stores.  
**IF** People quit moving and being born.  
**IF** People love you so much that they just can't stand to buy from anyone else.

**"Out of Sight - Out of Mind - Out of Business"**

**REVIEW MESSENGER**  
HEARTLAND MARKET

Sebeka - 837-5558 Menahga - 564-4559