

Public Notices

**MINUTES OF THE BOARD OF EDUCATION
Independent School District No. 820
Sebeka, MN 56477
Regular meeting February 13, 2023**

The regular meeting was called to order at 6:00 p.m. The following members were in attendance: Nathan Erickson, Kayla Frame, Charles Funk, Rodney Huttunen, Cheri Kangas, and JoAnn Olson. Absent: Eric Nelson. Also present were Superintendent Dave Fjeldheim; Principal Amie Westberg; Business Manager Holly Paulson; staff members Melissa Koch and Dave Kerkvliet; and *Review Messenger* Reporter Tim Bloomquist.

Frame moved, Kangas seconded to approve the agenda with the following additions: 6.6 Discuss Superintendent Interviews and 9.6 Action or Motion on Offering a Superintendent Contract. Motion carried unanimously.

Business Manager Holly Paulson reported on: W-2s were available online through SmartER for those that had consented and paper copies have been given to employees and were mailed out; ESSER III FIN 160 funds have been drawn in the amount of \$158,805.86 for October through December expenditures noting these funds include the HVAC system (final payment) and 2.5 FTE interventionists; draws for Title II for classroom size reductions and Title IV for mental health with Northern Pines have been drawn in the amounts of \$6,707.04 and \$1,111.11 and Title I in the amount of \$47,332.62 for October through December expenditures; for the HITA Process, the Request for Proposal was published for two weeks in the *Review Messenger* and send bid packages to BCBS, Health Partners through Sourcewell and our current Medica plans with MN Consortium with proposals due by 4:00 p.m. on March 15, 2023; working on ACA IRS Form 1095 C for calendar year 2022 to be distributed to employees by the end of February; and received notification that we will be receiving a third allocation of Supply Chain Assistance Funding for \$9,096.37 at the end of February.

Jon Lillquist's Dean of Students/Activities Director's report included: attended a Dean of Students Network at Sourcewell on February 9th and listed the Spring Sports Coaches as follows: Baseball - Head Coach Jeff Lake, Assistant Reggie Kiser, Junior High Tanner Burgau; Softball - Head Coach Jerome Meyer, Assistant Jon Lillquist (11/13) and Alicia Strayer (2/13), Junior High Emily Crabb; Track - Head Coach Tom Smith, Assistant Ed Heltunen, Assistant Connor Korvela, Junior High Katie Smith; Golf - Head Coach Tim Wurdock, Assistants Josh Roiko and Becca Pulju.

Principal Westberg reported on having a Career Exploration Day on February 16th for students in grades 7-12 and will have 20 speakers representing each area of the MN Career Fields; the Wellness Committee has been working on staff challenges noting January was a water consumption challenge and February a 10-minute stretching challenge and noting that if a staff member completes the challenge their name will be put in for a drawing for prizes. Prizes donated are from WCTA (promotional items), Alexa Johnson (chair massage for staff), AIM Chiropractic (discounted adjustments, 2 free adjustments, and one massage gun), Maslowski Wellness Center (two punch cards), Cheryl Hahn, Sebeka City Administrator, (one month gym subscription to Sebeka Fitness Center), and Pure Gold Nutrition of Wadena (five \$5 gift cards); attended the MESPFA Conference; received \$150 in free school supplies from the Ambitious 4-H group; and reviewed the Safe Return to In-Person policy.

Superintendent Fjeldheim reported on class enrollments in the high school for the second semester; noted that the Legislative session began the week of January 3rd and will conclude no later than May 22nd and will keep board members informed of legislative issues through the session; District Reimbursement on costs for the BPA competition; working on some energy grants for the school; and Custodial, Transportation, and Food Service departments are all running smoothly.

Under Discussion Items, Board members and Mr. Fjeldheim reviewed sessions attended at the annual MSBA Convention and what they learned while in attendance with topics pertaining to school operations; Superintendent Fjeldheim thanked the school board for all they do for the students and staff and presented certificates to the school board members in recognition of School Board Recognition Month; Superintendent Fjeldheim also reviewed a list of capital expenditures for the 2023-2024 school year with items including sports uniforms for Football, Volleyball and BBB, roof repairs, replace second furnace at the bus garage; replace ceiling tiles in the '87 addition classrooms, recast gym floors, and technology equipment noting that a list was reviewed and will be prioritized at a later date and a recommendation forthcoming to spend LTFM and Capital revenue on the priorities for the 2023-2024 school year; Mrs. Westberg noted that she had met with staff during the in-service day in January and suggestions were given for the new vision and mission statements and they will work on this during the in-service in March; The Board reviewed budget considerations for the 2023-2024 revenues and expenditures and will have a targeted amount for cost containment at the March board meeting; and the Board interviewed three candidates for the superintendent position on Friday, February 10th and recommended that a second interview be done for two of the candidates.

Huttunen moved, Frame seconded to approve the following consent agenda items: the January 9th reorganizational and regular meeting minutes and the February 6th Special meeting minutes; Treasurer and Investment report for February; monthly bills at \$698,807.85; Spring Sports Coaches: Softball - Head Coach Jerome Meyer, Assistant Jon Lillquist (11/13) and Alicia Strayer (2/13), Jr. High-Emily Crabb; Baseball - Head Coach Jeff Lake, Assistant Reggie Kiser, Jr. High-Tanner Burgau; Track - Head Coach Tom Smith, Assistant Connor Korvela, Assistant-Ed Heltunen, Junior High Katie Smith; Golf - Head Coach Tim Wurdock, Assistants Josh Roiko and Becca Pulju; and February enrollment at 465 students K-12. Motion carried unanimously.

Frame moved, Kangas seconded to approve the second reading of the 2022-2023 budget revisions as presented by Business Manager Holly Paulson showing revised revenues of \$7,446,744 and revised expenditures of \$7,791,942 and a projected deficit of \$345,198 for FY 2023 noting that this is an early budget revision knowing it will be adjusted when completed again in May. Motion carried unanimously.

Olson moved, Erickson seconded to approve the first reading of the 2023-2024 school calendar starting with new teachers to be determined the week of August 21st and all staff on August 28th through August 31st; first student day starting on September 5th; Graduation and last student day on May 24, 2024 and last teacher day May 29th and noting that feedback will take place over the next month and a final approval will take place as a second reading in March. Motion carried unanimously.

Huttunen moved, Frame seconded to approve and accept the request from EMS to reopen contract negotiations for school years 2023-2025. Motion carried unanimously.

Olson moved, Kangas seconded to approve and accept the request from EMS-ESP to reopen contract negotiations for school years 2023-2025. Motion carried unanimously.

Frame moved, Erickson seconded to approve the following donations received: \$500 from Lake Region Electric and \$500 from Dave and Kathy Fjeldheim for the Sebeka Scholarship Fund; and \$100 from Wadena VFW Auxiliary for the Angel Fund. The following members voted in favor: Erickson, Frame, Funk, Huttunen, Kangas, and Olson; against: none; Absent: Nelson. Therefore, the resolution was duly adopted.

Erickson moved, Frame seconded to approve the addendum of Service Agreement with Northern Pines for the remainder of the 2022-2023 school year to have a social worker in the building in the elementary noting that this contract is being paid with reserved Pandemic enrollment revenue that has to be used for mental health purposes and may continue next year providing the revenue is there to support the position. Motion carried unanimously.

Huttunen moved, Olson seconded to approve holding a second interview with two candidates for the superintendent position noting those interviews are scheduled to take place at a special board meeting on Tuesday, February 21, 2023 starting at 6:00 p.m. in the District Office. The motion passed on a 5-1 vote.

Huttunen moved, Frame seconded to adjourn the regular meeting at 7:27p.m. Motion carried unanimously..

JoAnn Olson
Clerk of Sebeka School District
Review Messenger
3-15c

**MINUTES OF THE BOARD OF EDUCATION
Independent School District No. 820
Sebeka, MN 56477
Special Meeting February 21, 2023**

The special meeting was called to order at 6:00 p.m. with the following members in attendance: Nate Erickson, Kayla Frame, Charles Funk, Cheri Kangas and Eric Nelson. Absent members Rod Huttunen and JoAnn Olson. Also present was superintendent candidate Dave Kerkvliet, staff member Melissa Koch and *Review Messenger* Reporter Tim Bloomquist.

Erickson moved, Kangas seconded to approve the agenda as presented. Motion carried unanimously.

Under Discussion Items, the Board noted that a second interview was set up for two of the candidates for the superintendent position but one had accepted a position elsewhere. Board members had additional questions for superintendent candidate Dave Kerkvliet before making a final decision on the position.

Frame moved, Kangas seconded to approve Mr. Dave Kerkvliet for the position of superintendent for Sebeka School effective July 1, 2023. Motion carried unanimously.

Erickson moved, Frame seconded to enter into negotiations with Mr. Kerkvliet to negotiate a contract for the superintendent position. Motion carried unanimously.

Mr. Kerkvliet wanted it known that he will always do his best to give his best effort to the students and staff of Sebeka School.

Frame moved, Kangas seconded to adjourn the special meeting at 6:17 p.m. Motion carried unanimously.

JoAnn Olson
Clerk of Sebeka School District
Review Messenger
3-15c

**City of Sebeka
ADVERTISEMENT FOR BIDS**

**SOUTH WATERMAIN LOOP
B11.120070
CITY OF SEBEKA
SEBEKA, MN**

RECEIPT AND OPENING OF PROPOSALS: Proposals for the work described below will be received online through QuestCDN.com until 10:00 AM on March 23rd, 2023 at which time the bids will be opened and publicly read at the office of the City Administrator, City of Sebeka, 213 Minnesota Avenue W., Sebeka, MN 56477.

DESCRIPTION OF WORK: The work includes the construction of approximately:

- 1599 Lin Ft 6"-8" Watermain (Directionally Drilled)
- 458 Lin Ft 6"-8" PVC Watermain
- 11 Each 6"-8" Gate Valve & Box
- 995 Sq Yd Bituminous Patch Special

together with numerous related items of work, all in accordance with Plans and Specifications. This project is subject to State & Federal Prevailing Wage Rates, Truck Rentals, Disadvantaged Business Enterprise Goals, Targeted Group Business Program Goals, and Veteran-Owned Small Business, Equal Employment Opportunity Provisions, American Iron and Steel, and Responsible Contractor Certification.

COMPLETION OF WORK: No Work shall be completed prior to July 1, 2023. Phase 1 work shall be substantially completed by July 21, 2023, and completed and ready for final payment in accordance with Paragraph 15.06 of Section C-700 "General Conditions" of this project manual on or before August 11, 2023. Phase 2 work shall be substantially completed by August 4, 2023, and completed and ready for final payment in accordance with Paragraph 15.06 of Section C-700 "General Conditions" of this project manual on or before August 11, 2023.

PLAN HOLDERS LIST, ADDENDUMS AND BID TABULATION: The plan holders list, addendums and bid tabulations will be available for download on-line at www.questcdn.com or www.bolton-menk.com.

TO OBTAIN BID DOCUMENTS: Complete digital project bidding documents are available at www.questcdn.com or www.bolton-menk.com. You may view the digital plan documents for free by entering Quest project # 8409578 on the website's Project Search page. Documents may be downloaded for \$50.00. Please contact QuestCDN.com at 952-233-1632 or info@questcdn.com for assistance in free membership registration, viewing, downloading, and working with this digital project information.

BID SUBMITTAL: A bid shall be submitted online no later than the date and time prescribed. For this project, the City will only be accepting online electronic bids through QuestCDN. To access the electronic bid form, download the project document and click online bidding button at the top of the advertisement. Prospective bidders must be on the plan holders list through QuestCDN for bids to be accepted.

BID SECURITY: A Proposal Bond in the amount of not less than 5 percent of the total amount bid, drawn in favor of City of Sebeka shall accompany each bid.

OWNER'S RIGHTS RESERVED: The Owner reserves the right to reject any or all bids and to waive any irregularities and informalities therein and to award the Contract to other than the lowest bidder if, in their discretion, the interest of the Owner would be best served thereby.

DATED: 2/21/2023
/S/ Cheryl Hahn, City Administrator

3-1,8,15c

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A drop of ink, makes millions think.

one word at a time.

Sebeka • Menahga
Review Messenger

Sebeka: 218-837-5558 remess@wcta.net
Menahga: 218-564-4559 mess@wcta.net

**Wadena County
ADVERTISEMENT FOR BIDS
County Highway Project**

**Close 2:00 PM April 11th, 2023
Wadena, Minnesota**

NOTICE is hereby given that SEALED PROPOSALS will be received by the Wadena County Engineer at the Wadena County Highway Department, 221 Harry Rich Drive, Wadena, MN 56482; on behalf of the Wadena Board of County Commissioners of Wadena County, Minnesota, until 2:00 PM on Tuesday, April 11th, 2023 for the contract listed below:

COUNTY PROJECT NUMBER: **CP 080-133-014**: Located on CR 133, From 5th Street SE to CSAH 12 Wadena County, MN; Length: 0.470 Miles, in the City of Sebeka, MN

TYPE OF WORK: Watermain, Sanitary Sewer, Storm Sewer, Curb & Gutter, Concrete Walk, Bituminous Paving, Aggregate Base

- The Major items of work are: CP 080-133-014:**
- 2,279 L F OF REMOVE WATERMAIN
 - 2,587 L F OF REMOVE PIPE SEWERS (SANITARY)
 - 1,085 L F OF REMOVE PIPE SEWERS (STORM)
 - 8,746 SQ YD OF REMOVE BITUMINOUS PAVEMENT
 - 3,113 CU YD OF SELECT GRANULAR EMBANKMENT (CV)
 - 8,342 CU YD OF EXCAVATION - COMMON (P) (EV)
 - 1,990 CU YD OF AGGREGATE BASE (CV) CLASS 5
 - 1,856 TON OF TYPE SP 9.5 WEARING COURSE MIX (2,B)
 - 936 L F OF 36" RC PIPE SEWER
 - 1,724 L F OF 8" PVC PIPE SEWER
 - 660 L F OF 12" PVC PIPE SEWER
 - 861 L F OF 4" PVC SCH 40 SERVICE PIPE
 - 2,002 L F OF 8" PVC WATERMAIN
 - 4,856 SQ FT OF 4" CONCRETE WALK
 - 1,068 SQ FT OF 6" CONCRETE WALK
 - 2,145 L F OF CONCRETE CURB & GUTTER B618

Proposals, Plans and Specifications are available for **viewing or purchase** at: Wadena County Highway Department, 221 Harry Rich Drive, Wadena, MN 56482. Cost - \$40.00 (non-refundable incl. tax) PLUS \$10.00 FOR SHIPPING IF REQUESTED. **Paper copies of the Plans and Proposal must be purchased from Wadena County to become a plan holder, receive addendums and bid on the projects in this Contract.** Electronic versions of the Plans and Proposal are available ONLY as review copies and can be viewed/downloaded from Wadena County's One Office website.

The complete Bid Proposal must be returned in a sealed envelope identifying it as a bid for this project and accompanied by a Bidder's Bond or Certified Check in an amount equal to at least 5% of the total bid made payable to the Treasurer of Wadena County.

The County of Wadena hereby notifies all bidders that it will affirmatively insure that in any contract entered into pursuant to this advertisement, minority and disadvantaged business enterprises will be afforded full opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of religion, sex, race, color or national origin in consideration for an award.

Wadena County does not discriminate on the basis of race, color, national origin, sex, religion, age or handicapped status in employment or the provision of services.

Arrangements will be made to accommodate the handicapped upon advance notice to the Wadena County Engineer's Office; Telephone (218) 631-7636.

The County reserves the right to reject any or all bids and to waive any irregularities thereof. No FAXED or EMAILED BIDS will be accepted.

No refunds will be made. Minnesota Sales Tax is included in all counter purchases and on all orders shipped to points in Minnesota. Make checks payable to the Wadena County Treasurer.

Darin Fellbaum, PE
Wadena County Engineer

3-15,22,29c

**CITY OF MENAHGA
PUBLIC NOTICE**

TO WHOM IT MAY CONCERN: Notice is hereby given that the City of Menahga is listing City owned property for public sale. The City Council approved this action at the Regular Meeting on September 12, 2022. Three of the properties are located in the Odlands Pine Acres 4th Addition, and one is in the Odlands Pine Acres 5th Addition on 6th St SE. The properties are listed below:

1. Block 1, Lot 1, Parcel # 17-620-0010 for \$18,700.00
2. Block 1, Lot 2, Parcel # 17-620-0020 for \$18,200.00
3. Block 1, Lot 3, Parcel # 17-620-0030 for \$18,200.00
4. Block 1, Lot 1, Parcel # 17-630-0010 for \$18,200.00

All properties sold must be built on within 2 years of purchase. Abstract fees, filing fees, connection to water and sewer are the responsibility of the purchaser. Properties will be for sale until sold or until further notice. Interested parties may contact City Administrator Lacey Erickson at City Hall in person or by phone at 218-564-4557.